

LIBRARY ASSISTANTS AND CLERKS (NOC: 1451)



Completion of **secondary school** is usually required.

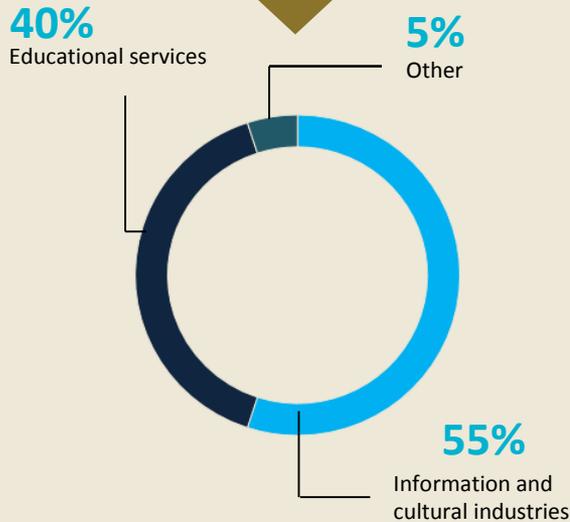


Work Prospects
(2018 - 2020): **Fair**

Library assistants and clerks issue and receive library materials, sort and shelve books and provide general library information to users. They also perform clerical functions. Library clerks are employed by libraries or other establishments with library services.



Employment by Industry



Sample Job Titles

Circulation Clerk – Library
Periodicals Clerk
Reference Clerk

Examples of duties performed

- Issue and receive library books and other materials
- Sort and reshelf books and other library materials
- Perform clerical activities such as manual and electronic filing and record payments received
- Maintain journal subscriptions
- Assist library users in accessing library materials and online resources, and in making interlibrary loans.



51

Job Openings
2017-2026

\$17.67

Median
Wage
(per hour)



Funded by the Government of Canada and the Province of New Brunswick through the Canada-New Brunswick Labour Market Agreements.