



# POSTAL AND COURIER SERVICES MANAGERS

NOC 70021

Manage and evaluate the activities and operations of postal facilities and establishments that provide courier services.



### 3-YEAR OUTLOOK



*Undetermined*

### 3-YEAR JOB OPENINGS

**26**

### MEDIAN HOURLY WAGE

**\$43.76**

\$28.96    \$66.65  
LOW      HIGH

### TYPICALLY REQUIRED



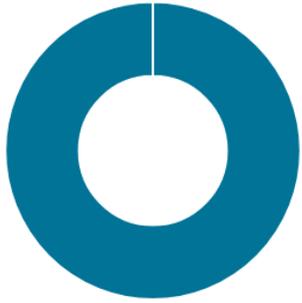
College or apprenticeship

### EMPLOYED

**156**

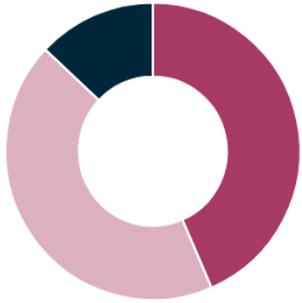
### AVERAGE SALARY

**\$73,000**



### EMPLOYMENT BY INDUSTRY

100.0%	Transportation and warehousing
Suppressed	Suppressed
Suppressed	Suppressed
Suppressed	All Other Industries



### EMPLOYMENT BY AGE

Suppressed	15-24
Suppressed	25-34
43.5%	35-44
43.5%	45-54
13.0%	55-64
Suppressed	65+

### ALSO KNOWN AS

- Collection And Delivery Operations Manager - Postal Service
- Mail Operations Manager
- Mail Processing Plant Manager
- Messenger Service Manager
- Parcel Processing Plant Manager
- Post Office Manager

### MAIN DUTIES:

- This group performs some or all of the following duties:
- Plan, organize, direct, control and evaluate the activities and operations of postal facilities and courier service companies, or of operational divisions within Canada Post and courier service companies
  - Coordinate the duties of supervisors and other staff
  - Manage the accurate and expedient movement of mail and parcels through postal and parcel sorting facilities
  - Review effectiveness of assigned operations and implement changes to postal and courier operations
  - Prepare and submit budget estimates and administer the expenditures of postal and courier facilities
  - Interview, hire and provide training for staff.

