

## **LIBRARY ASSISTANTS AND CLERKS**

NOC 14300

Help librarians and library technicians by performing clerical tasks, issuing and receiving library materials, sorting and shelving books and providing general library information to users.



**3-YEAR OUTLOOK** 



**3-YEAR JOB OPENINGS** 

N/A

**MEDIAN HOURLY WAGE** 

\$21.00

\$15.65 \$24.95 LOW HIGH

**TYPICALLY REQUIRED** 

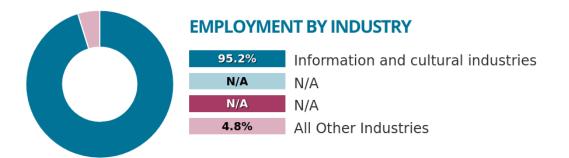


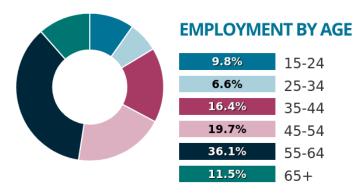
**EMPLOYED** 

109

**AVERAGE SALARY** 

\$43,000





## **ALSO KNOWN AS**

- Circulation Clerk -Library
- Library Page

- Interlibrary Loan Clerk
- Library Assistant

- P
- Periodicals Clerk
- Reference Clerk

## **MAIN DUTIES:**

This group performs some or all of the following duties:

- · Issue and receive library books and other materials
- Sort and reshelve books and other library materials
- Perform clerical activities such as manual and electronic filing and record payments received
- Maintain journal subscriptions
- Assist library users in accessing library materials and online resources, and in making interlibrary loans.

