

LIBRARY ASSISTANTS AND CLERKS

NOC 14300

Help librarians and library technicians by performing clerical tasks, issuing and receiving library materials, sorting and shelving books and providing general library information to users.



3-YEAR OUTLOOK

Undetermined

3-YEAR JOB OPENINGS

N/A

MEDIAN HOURLY WAGE

$22.24

$16.00 LOW — $28.00 HIGH

TYPICALLY REQUIRED

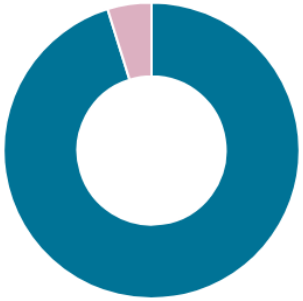
College or apprenticeship

EMPLOYED

102

AVERAGE SALARY

$43,000



EMPLOYMENT BY INDUSTRY

95.2%	Information and cultural industries
Suppressed	Suppressed
Suppressed	Suppressed
4.8%	All Other Industries



EMPLOYMENT BY AGE

9.8%	15-24
6.6%	25-34
16.4%	35-44
19.7%	45-54
36.1%	55-64
11.5%	65+

ALSO KNOWN AS

- Circulation Clerk - Library
- Interlibrary Loan Clerk
- Library Assistant
- Library Page
- Periodicals Clerk
- Reference Clerk

MAIN DUTIES:

This group performs some or all of the following duties:

- Issue and receive library books and other materials
- Sort and reshelve books and other library materials
- Perform clerical activities such as manual and electronic filing and record payments received
- Maintain journal subscriptions
- Assist library users in accessing library materials and online resources, and in making interlibrary loans.

