

BANKING, INSURANCE AND OTHER FINANCIAL CLERKS

NOC 14201

Compile, process and maintain banking, insurance and other financial information.



3-YEAR OUTLOOK



3-YEAR JOB OPENINGS

46

MEDIAN HOURLY WAGE

\$23.18

\$17.88 \$30.69 LOW HIGH

TYPICALLY REQUIRED

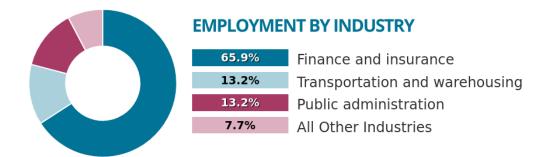


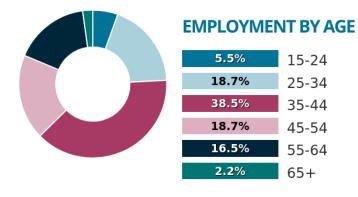
EMPLOYED

511

AVERAGE SALARY

\$48,600





ALSO KNOWN AS

- Actuarial Clerk
- Bank Clerk

Credit Clerk

- Dental Claims Clerk
- Dividend Calculation Clerk
- Insurance Clerk -Financial Sector

MAIN DUTIES:

This group performs some or all of the following duties:

- Compile records of deposits, withdrawals, loan and mortgage payments, cheques and purchase, sale and exchange of securities
- Process loan and mortgage applications, loan and mortgage payments, retirement savings plan applications, term deposits, drafts and money orders
- Verify and balance automatic teller machine transactions and ledger entries, calculate service charges and interest payments and notify customers regarding account discrepancies and captured bank cards
- Answer enquiries and provide information on banking products, policies and services.

