

CONFERENCE AND EVENT PLANNERS

NOC 12103

Plan, organize and coordinate conferences, seminars, exhibitions, trade shows, festivals and other events.



3-YEAR OUTLOOK



Undetermined

3-YEAR JOB OPENINGS

17

MEDIAN HOURLY WAGE

$23.00

$15.90 LOW

$36.75 HIGH

TYPICALLY REQUIRED



College or apprenticeship

EMPLOYED

138

AVERAGE SALARY

$60,000



EMPLOYMENT BY INDUSTRY

34.5%	Other services (except public administration)
24.1%	Arts, entertainment and recreation
20.7%	Public administration
20.7%	All Other Industries



EMPLOYMENT BY AGE

13.8%	15-24
27.6%	25-34
31.0%	35-44
17.2%	45-54
10.3%	55-64
Suppressed	65+

ALSO KNOWN AS

- Conference And Meeting Planner
- Conference Planner
- Conference Services Officer
- Convention Coordinator
- Event Planner
- Festival Organizer

MAIN DUTIES:

This group performs some or all of the following duties:

- Meet with trade and professional associations and other groups to promote and discuss conference, convention and trade show services
- Coordinate services for events, such as accommodation and transportation for participants, conference and other facilities, catering, signage, displays, translation, special needs requirements, audio-visual equipment, printing and security.

