

## PROCUREMENT AND PURCHASING AGENTS

NOC 12102: PROCUREMENT AND PURCHASING AGENTS AND OFFICERS

Source and buy goods and services while ensuring that they are of the quantity, quality, price and availability required by their organization.



**3-YEAR OUTLOOK** 



**3-YEAR JOB OPENINGS** 

**130** 

**MEDIAN HOURLY WAGE** 

\$30.26

\$20.00 \$51.28 LOW HIGH

**TYPICALLY REQUIRED** 

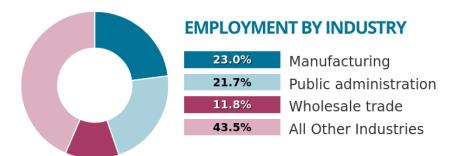


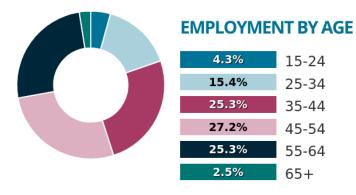
**EMPLOYED** 

**AVERAGE SALARY** 

1,002 \$62,900

The information presented is based on data for New Brunswick. To learn more about the data provided, visit www.nbjobs.ca/occupations.





## **ALSO KNOWN AS**

- Contract Management Officer
- Furniture And
  Furnishings Purchaser
- Contracts Officer
- Government Supply Officer
- Energy Asset Surface Land Analyst
- Material Management Officer

## **MAIN DUTIES:**

This group performs some or all of the following duties:

- Evaluate risk, assess, prepare forecasts, scenarios and other factors concerning the supply market, and write reports and recommendations
- Provides research and input into the financial sourcing aspects of contracts and calls for tender when information is not readily available
- Purchase general and specialized equipment and materials, business services and land or access rights for use or for further processing by their establishment
- Assess requirements of an establishment and develop specifications for equipment, materials and supplies to be purchased.

