



PROCUREMENT AND PURCHASING AGENTS

NOC 12102: PROCUREMENT AND PURCHASING AGENTS AND OFFICERS

Source and buy goods and services while ensuring that they are of the quantity, quality, price and availability required by their organization.



3-YEAR OUTLOOK



Good

3-YEAR JOB OPENINGS

155

MEDIAN HOURLY WAGE

\$34.62

\$23.00 \$51.79
LOW HIGH

TYPICALLY REQUIRED



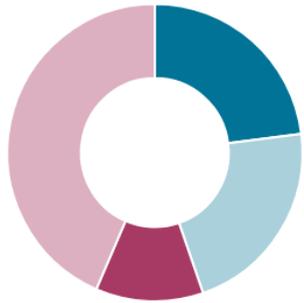
College or apprenticeship

EMPLOYED

1,008

AVERAGE SALARY

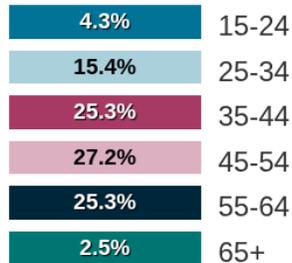
\$62,900



EMPLOYMENT BY INDUSTRY



EMPLOYMENT BY AGE



ALSO KNOWN AS

- Contract Management Officer
- Furniture And Furnishings Purchaser
- Contracts Officer
- Government Supply Officer
- Energy Asset Surface Land Analyst
- Material Management Officer

MAIN DUTIES:

This group performs some or all of the following duties:

- Evaluate risk, assess, prepare forecasts, scenarios and other factors concerning the supply market, and write reports and recommendations
- Provides research and input into the financial sourcing aspects of contracts and calls for tender when information is not readily available
- Purchase general and specialized equipment and materials, business services and land or access rights for use or for further processing by their establishment
- Assess requirements of an establishment and develop specifications for equipment, materials and supplies to be purchased.

